



CORPORATE SECRETARY

- c. organizing and documenting the General Meeting of Shareholders;
 - d. organizing and documenting the Meetings of Board of Directors and/or Board of Commissioners; and
 - e. implementing an orientation program for the Board of Directors and/or the Board of Commissioners.
4. As a liaison between the Company and shareholders, the OJK and other stakeholders.

In line with OJK Regulation, the Corporate Secretary also has in place the Policy and Standard of Guidelines as the foundation in carrying out its functions and duties. The scope of responsibility of the Corporate Secretary includes:

1. Bank Activities as a Public Company:
 - a. Carrying out Information Disclosure including reporting to Regulators regarding the Bank status as a Public Company.
 - b. Organizing and documenting the General Meeting of Shareholders.
 - c. Carrying out report submissions according to the provisions of other laws under the authority of the Corporate Secretary unit.
 - d. Managing the administration of Bank Mandiri shareholders.
 - e. Organizing other activities related to the Corporate

- f. Actions and/or other information disclosures.
 - f. Carrying out the Bank's compliance with the capital market regulations.
2. Corporate Communication Activities
 - a. Establish policies and strategies regarding the implementation of communication
 - b. Conducting corporate communication activities to internal and external corporate stakeholders.
 3. Marketing Communication Activities
 4. Define brand image and brand positioning.
 5. Event and Sponsorship Activities.
 6. Conducting and carrying out certain activities (events/sponsorship) as the implementation of corporate communication strategies and reputation management/reputation risk.
 7. Secretarial Activities
 - a. Organizing and documenting the Meetings of the Board of Directors Meetings and Board of Commissioners.
 - b. Administration of the company documents including regulating or stipulating the regulations concerning letters and management of the company documents.
 - c. Organizing activities to support the functions and work activities of the Board of Commissioners, Board of Directors and SEVP.

8. Corporate Social Responsibility Activities
 - a. Establishing strategies and carry out Corporate Social Responsibility Activities.
 - b. Carrying out other similar activities either in the form of implementation of government programs or by collaborating with third parties such as the Partnership and Community Development Program and giving donations in connection with natural disasters.
9. Marketing Communication Activities
 - a. Establish a marketing communication strategy at the Bank-wide and User Unit levels.
 - b. Initiating and coordinating research activities, including concept testing, brand tracking, and customer satisfaction.
 - c. Ensuring effective implementation of marketing communications program.

Corporate Secretary Capacity Building Programs

During 2021 the Corporate Secretary has been participating in the trainings, seminars and workshops in order to expand knowledge and following current development of capital market. Detailed information on trainings is presented in the Chapter 3 Company Profile, Section Competence Development of Corporate Secretary in this Annual Report.

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In addition, the Corporate Secretary's officers and executives have participated the trainings in the areas of laws, accounting, secretariat and reporting, as well as actively participated in seminars/ disseminations on new regulations issued by the regulators.

Corporate Secretary Report Fiscal Year 2021

In compliance with Article 11 of OJK Regulation No. 35/POJK/2014,

the Corporate Secretary of Bank Mandiri has prepared periodical reports at least once in a year regarding the implementation of the corporate secretary functions to the Board of Directors and copied to the Board of Commissioners, submitted through a Memorandum to the Board of Directors. HBK. CSC/CMA.570/2021 dated 17 June 2021 regarding the Corporate Secretary Group Functions and Duties Report 2020, and Letter to

the Board of Commissioners No. HBK.CSC/CMA.897/2019 dated 8 July 2021 regarding the Corporate Secretary Group Functions and Duties Report 2021.

Press Release

Bank Mandiri proactively provides the latest news about its activities in the form of Press Release. During 2021, the details of some of press releases among others are as follows:

Press Releases 2021

No	Tanggal	Judul Release
1	5 January	Bank Mandiri is Ready to Distribute Rp 18.6 trillion Social Assistance
2	13 January	Bank Mandiri Distributes Ministry of Social ATENSI Program via Non-Cash Payment Instruments
3	16 January	Caring for Natural Disasters, Mandiri Distributes Emergency Aid for Victims
4	19 January	Deal! Bank Mandiri Signed Strategic Partnership with Grab To Help National Economy Acceleration
5	25 January	Thousands of Investors Will Attend Mandiri Investment Forum 2021
6	27 January	Bank Mandiri Strengthens BPD as Regional Economic Motor
7	28 January	TMII Collaborates with Bank Mandiri Implementing Non-Cash Transactions at the Entrance
8	28 January	Strengthening Quality, Bank Mandiri Optimistic to Print Rebound Performance Amid the Pandemic
9	3 February	Mandiri Investment Forum Promotes Domestic Investment Destinations
10	8 February	Bank Mandiri Continues to Develop Custodian and Trustee Services
11	11 February	Bank Mandiri Collaborates with Artajasa to Integrate BPR Into National Payment Gateway
12	11 February	Mandiri Digital: Presents Edu-Branch, Offers Optimal Customer Experience
13	15 February	Expansive Amid the Pandemic, Bank Mandiri Group Encourages Optimism
15	18 February	Mandiri Digital: Bank Mandiri Serves Online Financial Transactions in the Healthcare Sector
16	19 February	Bank Mandiri Supports IMBA Reviving the Property Industry Via Mortgage Forum 2021
17	22 February	Amid the Pandemic, Bank Mandiri's Overseas Branches Performance Continues to Grow
18	25 February	Awaken Consumption, Bank Mandiri Gives 88% Special Discount at Shopee
19	1 March	Supporting Banking Efficiency, Bank Mandiri Expands Access to Foreign Banknote Inter Bank Transactions
20	4 March	Supporting Economic Recovery, Bank Mandiri Lowers Basic Loan Interest Rates
21	5 March	33 Corporations and 3 Individuals Win the 2021 Mandiri Treasury Exclusive Customer Award
22	8 March	Continue the Digital Transformation of Banking, Mandiri Introduces Livin' By Mandiri
23	9 March	Mandiri Digital: Bank Mandiri and KCI Launch Commuterpay Yogyakarta Edition - Solo
24	12 March	Provide Capital Access for Farmers, Bank Mandiri Supports Indonesian Fertilizer Agro Solution Program